



EL RANCHO UNIFIED SCHOOL DISTRICT
District Advisory Committee Meeting
Meeting Minutes
November 17, 2021

DAC Members Present:

Laurin Gonzalez Segovia, Birney Tech Academy
Juliana Aguirre, Durfee Elementary
Alejandro Abarca, Rivera Elementary
Diana Lemus, South Ranchito Dual Language
Monica Farris, North Park Academy of the Arts
Hector LaFarga, Rivera Middle School
Rosanna Cabrera, STEAM Academy @ Burke
Christine Saavedra, El Rancho High School
Brenda Gonzalez, Ellen Ochoa Prep Academy
Annette Furlough, Salazar High School

DAC Members Absent:

Adam Lara, Magee Elementary
Vacant, No. Ranchito Elementary
Liliana Blackmon, Rio Vista Elementary
Yesenia Gonzalez, Valencia Academy of the Arts

District Personnel:

Jazmin Chavez-Diaz, Director of Secondary Education
Luis Danny Perez, Resource Teacher
Olga Montano, Administrative Secretary
Jenny Coronado, Administrative Secretary
Kimmie Sandoval, State and Federal Programs Clerk

Community Members:

Guests:

Dr. Frances Esparza, Superintendent
Sonia Guevara, Mental Health Liaison
Rosalia Luevano

Call to Order

Called to order at 5:03 p.m. by Mrs. Jazmin Chavez-Diaz.
Mrs. Jazmin Chavez-Diaz led the flag salute.

Welcome

Mrs. Jazmin Chavez-Diaz welcomed parents and introduced the Superintendent, Dr. Esparza, who thanked all in attendance for their commitment and for coming to the DAC and DELAC meetings. She expressed her appreciation for everyone's support. Dr. Esparza shared that there will be a food giveaway at El Rancho High School on Saturday, November 20, 2021 starting at 9:00 am until dry goods, fruits, and vegetables are all distributed. She invited representatives to stop by and to share the event details with anyone they may know who may be interested. She also informed representatives that 200 vouchers will be given away from Northgate Market to receive a free turkey or a ham. Dr. Esparza shared her email address with representatives who may be interested in volunteering for the event.

Approval of the Agenda:

Motion to Approve: Ms. Christine Saavedra
Second: Mr. Alejandro Abarca
Quorum: Yes

Approval of June 09, 2021 Minutes:

Motion to Approve: Ms. Christine Saavedra
Second: Ms. Diana Lemus

Approval of October 20, 2021 Minutes:

Motion to Approve: Ms. Monica Farris

Second: Ms. Christine Saavedra

*Minutes approved with one correction.

New Business:

I. DAC Roles & Responsibilities

Mrs. Jazmin Chavez-Diaz went over the following:

DAC Meeting Procedures

- Follow DAC Bylaws
- Robert's Rules of Order for business meetings
- Attendance is crucial to quorums (approval motions/voting of officers)
- Maintaining standards for communication
- Staying on topic and schedule
- Keeping student achievement in mind at all times

DAC Officers & Duties

Officers

The officers of the council shall be a **chairperson**, a **vice-chairperson**, a **secretary**, and a **parliamentarian**.

Duties:

The **chairperson** shall preside at all meetings of the council, shall be a member ex-officio of all committees, shall call special meetings, and shall appoint the chairperson and members of the committees.

The **vice-chairperson** shall perform the duties of the chairperson in the event of his/her absence, resignation, or inability to perform his/her duties. He/she shall assist, upon the request of the chairperson, with any of the duties and functions of the chairperson.

The **secretary** shall take meeting notes and record actions taken at the meetings

The **parliamentarian** is a consultant who advises the council on matters of parliamentary procedure.

II: DAC Officer Elections

Mrs. Jazmin Chavez-Diaz took the nominations for the following position.

Nominee:

Community Member: Rosalia Luevano

No new nominations for all other positions.

The following nominees were voted into office:

Chairperson: Christine Saavedra

Vice-chairperson: Adam Lara

Secretary: Diana Lemus

Parliamentarian: Al Abarca

Community Member: Rosalia Luevano

III: Mental Health Services:

Mrs. Jazmin Chavez-Diaz introduced Mental Health Liaison, Sonia Guevara from the Student Services Department. Mrs. Chavez-Diaz also noted that the Student Services Department recently received the prestigious Golden Bell Award for their mental health services.

Ms. Sonia Guevara presented the following:

ERUSD Mental Health Staff and Available Supports 2021-2022

- 2 Mental Health Liaisons
- 13 Mental Health Counselors
- 23 Mental Health Interns
- 954 students received remote mental health services during the 2020-2021 school year
- Over 1,000 students have received mental health support so far during the 2021-2022 school year

Response to Student Mental Health Needs During Pandemic

- **Increased staff to provide Mental Health Services**
 - Individual, Group, Short Term Crisis, Prevention, and linkage services
- Student referrals have increased related to anxiety
- ERUSD Mental Health Services developed a screener to identify students who are struggling emotionally
 - Mental Health staff collaborated with site administrators and other support staff to provide follow up screener responses

Student Well-Being Screener Example (Secondary)

Overall, how are you doing emotionally? *

- I am coping well during this time.
- I am struggling emotionally, but I am coping well enough.
- I am struggling emotionally, and need additional mental health support.
- I need immediate mental health support (if yes, mental health staff will follow up with you during school hours as soon as possible or you may call 9-1-1, call the Suicide Hotline at (800) 273-TALK (8255) or send a Text-A-Tip to (562) 551-TIP2 (8472)

Elementary Screener Examples

Would you like help being able to make friends? * Yes/No

Do you have a teacher or other adult at school that you can count on to help you whenever you need it? *
Yes/No

Do you have a parent or family member that you can count on to help you whenever you need it? * Yes/No

During the last week, how often did you feel happy? *

During the last week, how often did you feel sad? * Almost always/ A lot of the time/ Sometimes/ Almost never

Student Well-Being Screener

- Students reporting a need for immediate mental health support were followed up with same day
- Students were connected to appropriate resources
- Students 3rd grade and up were offered to complete the screener
- Screeners have been completed at 13 of 14 school sites

How can Parents Support Student's Mental Health?

Try to Remain Calm

Encourage routines

Talk to the Students

Welcome Distractions from Screens

Monitor

Ms. Guevara shared mental health resources for parents. She also mentioned becoming YMHFA certified. It is an in person, all day certification that can provide tools and awareness for mental health signs, symptoms, and potential crises. Mrs. Chavez-Diaz started an interest list requesting representatives leave their name in the Zoom chat so we may pass on their information to the Student Services Department with those who are interested in becoming certified. The course is offered virtually as well.

Ms. Guevara also shared the new Text-A-Tip program phone number 844.405.2474. Calls or texts can be made to this new program. It is also monitored 24/7.

IV: Tutor.com

- 24 hours a day/7 days a week
- Targeting grades 3rd-12th, available to all
- Support in all Subject-Areas
- Spanish Tutoring
- Drop-Off Writing Support
- Text and Text/Voice Option
- Archive of Session
- Support with AP/SAT Test Prep
- Teacher/Admin Access to review student use

V: LCFF/LCAP Update

- Implementation
- Staffing
- Monitoring
- Evaluating

Ms. Chavez-Diaz also informed representatives that there will be an LCAP and budget data update in February.

Mrs. Jazmin Chavez-Diaz provided future DAC meeting dates:

January 19, 2022

March 16, 2022

April 20 2022

May 18, 2022

Mrs. Chavez-Diaz concluded the meeting by wishing everyone a happy Thanksgiving, Merry Christmas, and a happy New Year. She also requested that representatives reach out to her via email if they would like to see a certain topic discussed at future DAC meetings.

Questions/Comments

Ms. Christine Saavedra commented that the Screener provided by Student Services is great. She mentioned that it is hard to reach out when you are struggling and having someone reach out is invaluable. She noted that mental health is appreciated.

Ms. Christine Saavedra asked when Tutor.com would become available to students.

Mrs. Jazmin Chavez-Diaz stated that it is already available to students as is loaded on all of the students' accounts so they may be able to access it.

Ms. Juliana Aguirre asked if Tutor.com is only available for 4th graders and up.

Mrs. Jazmin Chavez-Diaz noted that Tutor.com is targeted for 3rd graders and up, but is available to everybody.

Mr. Hector LaFarga asked if the District has promoted tutor.com to students.

Mrs. Chavez-Diaz shared that the District has has PD with all of the teachers so they may share this resource with students.

Ms. Rosalia Luevano suggested created a video showing parents how to access Tutor.com

Mrs. Chavez-Diaz mentioned the integration of Tutor.com with Google to avoid all the passcodes.

Mr. Al Abarca asked if Tutor.com would be integrated with Clever.

Mrs. Chavez-Diaz stated that it is integrated with Google, but will double check with the IT Department to see if it's available though Clever. She also mentioned that there is an App for Tutor.com

Mr. Al Abarca mentioned that he thinks Clever would be easier and more accessible for elementary students.

Mr. Al Abarca asked for the funding source for Tutor.com.

Mrs. Chavez-Diaz stated that Tutor.com was a part of Expanded Learning Opportunity Grant (ELO) for the first year. If successful, the District has allocated into ESSER 3 for two more years.

Mr. Al Abarca asked how the District is planning to combat burnout from online learning especially now with Tutor.com.

Mrs. Chavez-Diaz noted that in addition to Tutor.com, sites have received funding for the next three years through ESSER 3 for teacher tutoring on-site.

Mr. Al Abarca asked if Tutor.com was going to be geared more towards high school students.

Mrs. Chavez-Diaz stated that it is for everyone, especially those students who can not stay after school for in person tutoring.

Mr. Al Abarca asked if Tutor.com is California Standards-Based.

Mrs. Chavez-Diaz confirmed that it is.

Ms. Diana Lemus mentioned that she pays for Tutor.com through her university and utilizes their services for her students.

Ms. Chavez-Diaz recommended she login her students through their student Gmail account since it's provided by the District.

Mrs. Chavez-Diaz noted that a Spanish speaking parent can ask for support on Tutor.com in Spanish to get the help they need for their student.

Ms. Diana Lemus suggested after school activities or sports as a topic for a future DAC meeting.

Mrs. Chavez-Diaz noted that part of the LCAP was to allocate an additional \$5,000 to each school site for after school activities.

Ms. Christie Saavedra asked if there was an update on the Parent Resource Center.

Ms. Chavez-Diaz stated that the District is currently in the hiring process for the School Community Liaisons. The location of the Parent Resource Center is still yet to be determined.

Ms. Monica Farris asked if the Parent Resource Center is going to be similar to School Smarts.

Mrs. Chavez-Diaz mentioned that the liaisons will be trained and they will be providing programs like School Smarts for example.

Ms. Annette Furlough asked if Salazar will have the same activities as ERHS.

Ms. Chavez-Diaz noted that Salazar will continue to have the same activities they've always had.

Ms. Juliana Aguirre asked if DAC meetings will continue to be held virtually. Also, will they be given the option to either attend virtually or in person.

Mrs. Chavez-Diaz hopes to resume in person meetings in the spring. She also mentioned that we probably have the technology to offer meetings both in person and virtually, but the District would have to look at its capabilities. The District would want to be able to facilitate and help representatives attend in whichever way works best for them.

Ms. Rosalia Luevano suggested college preparedness as a topic for a future meeting.

Mrs. Chavez-Diaz mentioned that there can be a possible meeting topic with college resources that are available to parents.

Ms. Christine Saavedra mentioned that DAC has always had a wishlist. She would like that brought back. She also requested a parent tip at each meeting that give representatives insight on how to utilize some of these parent resources like ParentSquare or Aeries Parent Portal.

Mrs. Chavez-Diaz stated that she wanted to send out a survey as to what DAC representatives would like to see as future topics.

Mr. Al Abarca stated that some parents missed out on some information that only went out on ParentSquare and was not included on ClassDojo. He recommended that if the District is looking to move entirely to ParentSquare, there really needs to be a push. Otherwise, communications would have to be shared on all platforms.

Mrs. Chavez-Diaz stated that she would share that information with the I.T. Department,

V: Adjournment:

Motion for Adjournment: Diana Lemus

Second: Rosalia Luevano

Time: 6:19PM

Minutes by: Kimmie Sandoval